



## **Managing Primary Education during COVID 19**

Thank you for choosing to further your education with us as an EMS professional. As the COVID 19 epidemic evolves across the communities where we operate, the safety and wellness of our students and staff is our greatest concern. Our intention is to continue to provide at a distance.

We have moved classroom delivery to an online format. Your Program Director will be in contact with you with steps and schedule for moving to this distance education format. Steps will include communication regarding what platform will be used for the distance learning class sessions, course schedule, and a distance learning orientation session in which you will have the opportunity to trial the connectivity and software that will be utilized prior to content delivery.

With health mandates changing daily, please check the virtual classroom regularly and watch for updates prior to your scheduled course day for information on the instructional delivery.

If you are receiving VA funds, the finance department will be reaching out to you if any changes occur. For students that are self-pay and experiencing a financial hardship as the result of COVID-19, please send a request for a revised payment plan to [Nicole.Black@amr.net](mailto:Nicole.Black@amr.net).

We are closing the campus to all visitors. Please reach out to your Program Director, Lead Instructor or Clinical Coordinator by email or phone with any questions or concerns.

If you have concerns or questions regarding continuing your enrollment, contact your Program Director or the business office at your earliest opportunity.

In summary, you and your learning experience, as well as health and well-being, are important to us. Our hope is to follow our defined schedule during this pandemic with minimal disruption. We will continue to monitor the current situation and communicate any changes in approach as the circumstances evolve. Thanks for your understanding in these challenging times.

A handwritten signature in blue ink that reads "Lori A. Burns".

Lori A. Burns, MSN, RN  
National VP of Learning  
Global Medical response